



# PALO VERDE COLLEGE

WHERE KNOWLEDGE TAKES ROOT AND OPPORTUNITY GROWS

## Spring 2025

## Schedule of Classes

CLASSES  
BEGIN  
JANUARY  
13

**Correspondence  
Courses Only**



Blythe: 1 College Dr., Blythe, CA 92225

Needles: 725 W. Broadway, Needles, CA 92363



B: 760.921.5500

N: 760.326.5033



[PALOVERDE.EDU](http://PALOVERDE.EDU)





# TABLE OF CONTENTS

* Table of Content & about this Schedule	=====	2
* Accreditation/Mission/Vision /& Philosophy	=====	3
* General Information/Support Services	=====	4-9
* Non-Discrimination Policy & Services	=====	
* Apply and Register	=====	10
* Important Dates	=====	11
* Academic Calendar for Spring 2025	=====	12
* Schedule of Classes	=====	13-26

## CORRESPONDENCE EDUCATION

This method of instruction allows students to receive lessons and exercises via the mail or electronic transmission including examinations on the materials to students who are separated from the instructor. Upon completion, students return those materials for analysis, criticism and grading. Interaction between the instructor and student is limited due to separation. Instruction may be wholly by correspondence or a combination of home study and residential training. Typically, correspondence courses are self-paced; although a regular cycle of assignment submissions and delivery of feedback is established for facilitated learning. Correspondence is not distance education.

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### ABOUT THIS SCHEDULE OF CLASSES

This schedule of classes is intended to help you register for classes for the 2025 Spring Semester at Palo Verde College. Every reasonable effort has been made to determine that everything stated in this schedule is accurate. Because this publication must be prepared well in advance of the period of time it covers, changes are inevitable. **For the most up-to-date schedule of classes please visit us online at [www.paloverde.edu](http://www.paloverde.edu) and click on the link “PVC SERVICES”.** Course descriptions, programs, graduation requirements, and other important information are contained in the college catalog, which can also be found online at [www.paloverde.edu](http://www.paloverde.edu).

Unless specifically exempted by statute, every course offered and maintained by Palo Verde College is open to any person who has been formally admitted to the College and who meets the course prerequisites as may be established under Title V of the California Administrative Code.

**This schedule is subject to change. Please review the online schedule at [www.paloverde.edu](http://www.paloverde.edu) for the most current version.**



# ABOUT PALO VERDE COLLEGE

## ACCREDITATION

Palo Verde College is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges, an institutional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation and the U.S. Department of Education.

## OUR VISION

Palo Verde College will be known for excellence—educationally, socially, economically and culturally.

## OUR MISSION

Palo Verde College provides opportunities for personal and professional growth to a unique community of learners in an academic environment committed to student success, diversity, equity, and inclusion by supporting student achievement of basic skills, certificate, degree, university transfer, and career goals.

## OUR PHILOSOPHY OF EDUCATION

The awarding of an Associate degree is intended to represent more than an accumulation of units. It is to symbolize a successful attempt on the part of the college to lead students through patterns of learning experiences designed to develop certain capabilities and insights. Among these are the ability to think and to communicate clearly and effectively both orally and in writing. To use mathematics, to understand the modes of inquiry of the major disciplines to be aware of other cultures and times to achieve insights gained through experience in thinking about ethical problems,

## College Transcripts

Upon written application by the student, a transcript of all work completed at Palo Verde College will be prepared and forwarded to any college, university, employer, or individual designated by the student. Two transcripts are provided free thereafter, a fee of \$5 is charged for each transcript. Transcript requests are submitted to the Admissions and Records Office from the Palo Verde College home page ([www.paloverde.edu](http://www.paloverde.edu)) by clicking transcript request and following the onscreen directions. Online orders are processed daily. Orders that are placed using the transcript request form, or in person, are processed within seven working days. An additional fee of \$10 is charged for processing a transcript ‘rush’ request within 24 hours. To receive a transcript with same day service, the request must be made between 8:00 a.m. and 3:00 p.m. Monday through Thursday or between 8:00 a.m. and 1:00 p.m. on Friday.

LEGEND	
TBA	To be announced
◆	This class has Corequisites, Prerequisite or Advisory—Refer to College Catalog for more information or visit a counselor for advise.
\$-0-	* (ZTC) Zero Textbook Cost — Digital textbooks available for free to students. Look for the ZTC designation next to the course section. (There may be an associated print cost if a student prefers a print copy).



# ELIGIBILITY AND RESIDENCY

## WHO MAY ATTEND/ELIGIBILITY

Admission to Palo Verde College is open to anyone who is a high school graduate, who possesses a GED certificate, or who holds a High School Equivalency Certificate. Those who are not high school graduates or do not have one of the equivalencies but are eighteen (18) years of age and show evidence of being able to benefit from instruction may attend the college.

High school students in the 11th and 12th grades, who would benefit from advanced scholastic or vocational work, may attend with the recommendation of their high school counselor or principal. Those students below 11th grade may attend if they have parental consent, approval from the counselor or school principal, the petitions committee, and the college governing board. Enrollment in some courses will be limited (some examples: classes are full, limitations due to available equipment, safety regulations & enrollment in physical education courses not allowed). See college catalog for college approval process.

## REGISTRATION PRIORITY

Registration priorities are assigned in the following order (Title 5, Section 58108):

- 1) Member of the armed forces or a veteran -Ed.Code-66025.8
- 2) Foster youth or former foster youth-(Ed.Code-66025.9)
- 3) Determined to be eligible for Disabled Student program and Services- (Ed. Code 66025-91)
- 4) Receiving services through the Extended Opportunity Programs and services as set forth in Ed. Code 66025.91)
- 5) Or receiving aid from California Work Opportunity and Responsibility to Kids Program as set forth in Ed. Code 66025.92

The second and equal priority is given to; Continuing, and new students who have completed orientation, placement, and an education plan; continuing students must also be in good academic standing, and have not earned more than 100 units. (For more information, please refer to the College Catalog).

## NEW VS. RETURNING VS. CONTINUING

### New Students

You are a new student if you have never filed an application nor enrolled in courses offered by Palo Verde College.

### Returning Students

You are a returning student if you have previously filed an application and attended Palo Verde College but have been away for two (2) regular semesters or more.

### Continuing Students

You are a continuing student if you were registered and attend-

ed Palo Verde College during the 2024 Spring Semester.

## RESIDENCY

Palo Verde College defines a resident as a person who intends to make California his or her permanent home and has resided within the State for one year prior to the residency determination date, which is one day prior to the first day of classes of the semester the applicant expects to attend.. Students may be required to present evidence of physical presence in California for at least one year and proof of intent to make California their permanent home. Persons over 18 years of age who have legal residence in California for a period of one year immediately prior to the Residence Determination Date may attend as residents. The requirements necessary to demonstrate Intent to become a California resident are available from the Admissions and Records Office .

Please note: If you hold a non-immigrant visa or a permanent visa, and/or if you have applied for amnesty, you will need to bring your passport visa and/or I-688 form to the Admissions and Records Office at the time you apply.

## NON-RESIDENT STUDENT

A nonresident is a student who has not established residence in the state for one year as of the residence determination date (the day before the first day of instruction).

## Reclassification to Resident Status

Students who have been classified as non-residents are not automatically reclassified as residents. Reclassification to resident status must be initiated by the student. Students interested in changing their classification should consult and submit a reclassification petition with the Admissions and Records Office prior to end of the current semester for residency status to become effective the coming semester.

The petition must be accompanied by documentation which verifies the student's interest to become a California resident, evidence of physical presence in California for at least one year prior to the coming semester's start date, and evidence of financial independence. The law clearly states the burden of proof for proving residence rests with the student.

## Undocumented Students

If you are a new or returning student and undocumented, you may be considered a non-resident for tuition purposes. There are, however, no limitations in your enrollment.

## Foreign Students

Foreign students (those attending on F-1 visas) are considered non-residents. If you are a foreign student and have completed the equivalent of an American high school education with satisfactory grades, you may be admitted to Palo Verde College, however, certain restrictions apply. Please consult the college catalog or a counselors for details concerning applications and registration.



# NON-DISCRIMINATION POLICY & SERVICES

## **Military Students**

Military personnel and their dependents are considered residents during the first year in which active duty began in California, but they must establish residency thereafter.

## **NON-DISCRIMINATION POLICY (POLIZA NO-DISCRIMINATORIA)**

Non-Discrimination Policy Palo Verde College complies with all Federal and State rules and regulations and is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities. The college's non-discrimination policies are supported by the requirements of titles VI and VII of the Civil Rights Act of 1964, as amended; Title IX of the education amendments of 1972; the Age Discrimination in Employment Act of 1975; sections 503 and 504 of the Rehabilitation Act of 1972, as amended, and the Americans with Disabilities Act.

### **Gender**

Palo Verde College does not discriminate in the educational programs, or activities on the basis of sex. Title IX of the Educational Amendments of 1972, as amended, and the administrative regulations adopted there under, prohibit discrimination.

### **Género Femenino o Masculino**

El Colegio de Palo Verde no discrimina en los programas educativos, ni en las actividades por el Género. Título IX de las enmiendas educativas de 1972, como enmendado, y las regulaciones administrativas adoptadas prohíbe la discriminación.

### **Disabled**

Palo Verde College does not discriminate on the basis of disability and is in compliance with Section 503 and 504 of the Rehabilitation Act of 1972, as amended, and the regulations adopted therein.

### **Estudiantes Incapacitados**

El Colegio de Palo Verde no discrimina por la incapacidad y está en conformidad con la Sección 504 del Acto de Rehabilitación de 1973, como enmendado, y las regulaciones adoptadas. El Colegio de Palo Verde no discrimina en la admisión o acceso a, ni al tratamiento de el empleo en sus programas y actividades.

### **Age, Race, Color, or National Origin**

Palo Verde College complies with the requirements of Title VI of the Civil Rights Act of 1964 and the regulations adopted there under. No person shall, on the grounds of age, race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any Palo Verde College program.

### **Edad, Raza, Color o Nacionalidad**

El Colegio de Palo Verde cumple con los requisitos del Título VI del Acto Civil de Derechos de 1964 y las regulaciones adoptadas. Ninguna persona será excluida o le será negada la participación, o será sujeta a la discriminación bajo cualquier programa de

Colegio de Palo Verde, por motivo de la edad, raza, color, u origen nacional.

### **Limited English Proficiency**

Limited English proficiency is not a barrier to the participation in College courses and/or programs. During normal working hours, bilingual staff is available in Student Services.

### **Dominio Limitado del Inglés**

El dominio limitado del inglés no es una barrera a la participación en cursos y/o programas colegiales. Durante horas normales de trabajo, el personal bilingüe está disponible en el departamento de servicios para los estudiantes.

Any person who feels discriminated against should contact the Associate Vice President of Human Resources Cecilia Garcia, who serves as the Palo Verde College Affirmative Action Officer. She can be reached in the Business Services office in the College Services Building or by calling (760) 921-5478. or (760)921-5500

Cualquier persona que se sienta discriminada debe contactar a la VicePresidenta Asociada de Recursos Humanos, Cecilia Garcia, en Funsion Oficial de Acción Afirmativo del Colegio de Palo Verde. Se puede comunicar con ella en la oficina de servicios Administrativos en el edificio de servicios colegiales o llamando al (760) 921-5478 oh (760) 921-5500

### **Admissions (CCCApply)**

For new students, the first step is applying for admission to Palo Verde College. Students will be asked to provide the college with information about themselves so the staff can provide them with the types of services needed to help them achieve their goals and objectives. Some of this information is required by federal or state law, or college policies. Other information will assist the college in determining whether the student needs to be referred to orientation and assessment programs. It is important to submit copies of high school transcripts and transcripts of any previous college work at the time of admission.

### **Admission (CCCApply)**

Para todos los estudiantes nuevos, el primer paso es aplicar en el Colegio Palo Verde. Los estudiantes van a ser requeridos entregar informacion acerca de ellos para poderles proveer la al-lude necesaria y que puedan lograr sus goles y objetivos. Algunas de estas preguntas son hechas por que son parte de leyes federales, estatales, oh polizas de el Colegio Palo Verde. Esta informacion se puede tambien usar para reconocer si los estudiantes necesitan alluda de otros programas. Es muy importante que los estudiantes tengan con ellos copias de sus grados de la





# STUDENT SUCCESS AND SUPPORT PROGRAM

escuela secundaria, o de algún otro colegio que allan atendido.

## **Orientation (Online or Face-to-Face)**

The orientation workshop, with a presentation by a member of the college staff, will give the student important information regarding the services, programs and courses available through the college. At this time, a counselor will explain the assessment program and will answer questions regarding assessment. Orientation sessions are scheduled periodically throughout each year. A schedule of orientations is available in Student Services. Online Orientation is also available. Orientation for new students is required prior to registration. Returning students are also encouraged to attend an orientation.

## **Orientación (En línea electrónica o en persona)**

Estudiantes principiantes se les requiere atenderá una sesión de orientación que les provee información para mejor oportunidad en el colegio ). Usted será presentada con un programa de instrucción, servicios de apoyo, y programas del colegio. La orientación es presentada por un miembro de el Colegio Palo Verde, y les da información a los estudiantes sobre los servicios, programas, y cursos que podemos proveer aquí en el colegio. También tenemos consejeros que les pueden alludar y explicar sobre los programas que ofrecemos. Los estudiantes reciben tiempo de hacer preguntas sobre el colegio, los cursos y cualquier otra pregunta que tengan sobre admisión.

**Placement** -Students enrolling in reading, writing, math, or other courses which require a particular skill level are asked to present high school transcripts and other supporting documents (i.e., AP Exams, SAT, ACT, etc.) to a counselor. These tools, along with other measures, to assist the counselor in determining an appropriate educational plan and course placement. In Compliance with the American with Disabilities Act (ADA) and other state and federal regulations related to disabilities is required by law, Palo Verde College will offer accommodations as prescribed by AB 705-Placement and Title 5 Regulations.

Palo Verde Community College District will accept unofficial and official transcripts from other accredited institutions to help determine appropriate placement into an English and/or Math

## **Registration (ONLINE)**

Once you have completed assessment, advisement, and orientation, you may register for your courses at the appropriate time. Don't get stopped at registration. Be sure to complete your process. Students should make an appointment with a counselor to plan their courses and register for courses in Student Services according to the Registration Schedule.

## **Valoración, consejo y orientación**

Valoración, Consejo y Orientación son los componentes mandatorios del estado para el programa de matriculación. Es un diseño preparado para darle mejor oportunidad para que tenga buen éxito en sus cursos y para obtener su potencia en el colegio. Si usted es un estudiante por primera vez, en el colegio, o si usted

piensa obtener un certificado, una licencia, o trasladarse a otra universidad, usted debe de completar su valoración, consejo, y orientación antes de inscribirse en los cursos. Todos los estudiantes están invitadas a participar.

## **Counseling & Educational Planning**

Counselors may be available on a drop-in basis, but it is best to make an appointment. Counselors are located in the College Services building. Educational planning, career guidance, and personal counseling are the main services provided. The role of the counselor is to HELP YOU SUCCEED. Any time you encounter a problem, whether it is academic or personal, a counselor can help or direct you to the appropriate source for assistance.

## **Consejeros**

Un consejero(a) va a revisar con usted sus resultados de valoración, también su expediente académico y su meta educativa. El consejero/a le va asistir para fomentar un plan educativo y horario de clases que le corresponde a su necesidad específica.

Mientras que usted haya completado su valoración, consejo, y orientación, puede inscribirse para los cursos en el tiempo apropiado. Esté seguro de completar el proceso y no deje de inscribirse. Estudiantes deben de hacer cita con un consejero/consejera para su planificación de curso e inscribirse según el horario de clases en el Edificio de Servicios para Estudiantes.

## **Student Educational Plan (SEP)**

Your EDUCATION PLAN, created with the help of a counselor or advisor, is a step-by-step guide based on requirements to meet your goals and how soon you would like to complete them. Planning ahead will ensure you take your courses in the right sequence to enroll in the courses you need, when you need them.

## **Library**

The Harry A. Faull library is a vital component of the educational experience at Palo Verde College. Located on the second floor of the College Services Building, the Library provides a peaceful haven for studying or relaxation. A computer lab provides high-speed access to the Internet as well as word processing and other popular software programs. The library's website: [www.paloverde.edu/library](http://www.paloverde.edu/library) provides access to the library catalog as well as to electronic books, subscription databases and full-text articles from thousands of magazines, newspapers, and professional journals.

## **The Virtual Bookstore**

Students will find the required textbooks for each course for rent or purchase at [www.paloverde.edu](http://www.paloverde.edu). At the end of each term, some books will be eligible for students to sell-back to the Virtual Bookstore through the college website as well.



# SUPPORT SERVICES

## **CalWORKs (California Work Opportunities and Responsibility to Kids Act)**

We are a California Community College program serving CalWORKs students and their families by providing educational and career opportunities combined with an array of high-quality support services that enable students to complete their educational goals, find meaningful employment, and successfully transition into the workforce. Through collaboration and advocacy with our college and community partners, we prepare a segment of California's work force by promoting the economic self-sufficiency of CalWORK's students through the attainment of a higher education.

## **Cooperative Agencies Resources for Education (CARE)**

The Cooperative Agencies Resources for Education is an educational program designed to assist EOPS students who are single parents and receiving assistance from CalWORKs (California Work Opportunities and Responsibilities to Kids). CARE provides moral support, financial assistance for child care, transportation grants, books, and monthly meetings designed to assist single parents with parenting skills and educationally related sources to reach their goals. Family social activities are offered.

## **Disabled Students Program & Services (DSP&S)**

The Disabled Students Program & Services is a categorically funded program designed to assist students with physical, psychological, and/or learning difficulties. Services are offered to help students circumvent their functional limitations and become active, productive members of the college community. The program emphasizes independence and self-reliance while providing the support necessary for individuals to achieve their goals. For more information on the Disabled Student Program & Services please call (760) 921-5489 or (760) 921-5534 or refer to college catalog for additional information.

## **Extended Opportunity Program and Services (EOPS)**

Extended Opportunity Program and Services is a state-funded program. EOPS is designed to provide educational support services to economically and educationally disadvantaged students. Each of the counselors are mentors who are specialized and well-trained to provide students with resources, guidance, leadership, and comfort level to reach their full potential. EOPS program makes sure students disadvantaged by social, economic, educational, or linguistic barriers get the resources they need to enroll and succeed at Palo Verde College. Refer to college catalog for additional information.

## **Student Support Services (TRIO)**

The Federal TRIO Programs (TRIO) are Federal outreach and student services programs designed to identify and provide services for individuals from disadvantaged backgrounds. At PVC, TRIO focuses on serving low-income individuals, first-generation college students, and individuals with disabilities to progress through the academic pipeline. With the support of Disabled Student Program & Services (DSP&S), TRIO provides opportunities for academic development, assists students with basic college requirements, and serves to motivate students toward the successful completion of their postsecondary education.

## **Financial Aid**

The Palo Verde College Financial Aid Department supports your educational goals by providing resources available to help you pursue your educational goals. The Free Application for Federal Student Aid (FAFSA) or the California Dream Act Application are required for most forms of financial aid such as state, federal, regional and/or local grants, scholarships, and tuition waivers. To continue receiving aid funds students are required to maintain Satisfactory Academic Progress (SAP), although each type of aid may have its own specific requirements it is recommended that students complete at least 67% of cumulative credits attempted and a 2.0 GPA to be able to maximize aid every semester.

## **Veterans**

The Veteran Services office at Palo Verde College is your point of contact for receiving information, applying and certifying your educational benefits from the department of Veterans Affairs and/or the Department of Defense. Our goal is to assist student veterans and dependents in utilizing benefits available to them. Palo Verde College offers priority registration to any member or former member of the Armed Forces. To claim benefits, veterans and dependents must have as an educational objective, an Associate in Arts/Science degree, or a certificate program. Must follow their educational plan to ensure continuity of benefits, Satisfactory progress must be made towards the stated major. Attendance in enrolled classes is expected at all times. Benefits are available for students who qualify for Veterans education benefits and have completed the enrollment certification process. For more eligibility information, how to apply, or other veteran services and resources, contact the PVC Financial Aid Office (760) 921-5536.

## **Scholarships and Grants**

Scholarships and grants are offered by the Palo Verde College Foundation every year. These scholarships are funded by private donors. Financial need, grade point average, field of study, leadership and community service may be some of the eligibility standards students must conform.



# TUITION & STUDENT FEES

## STUDENT FEES

The Board of Trustees is required to charge each student a state enrollment fee for credit classes. The enrollment fee shall be as specified by the Board of Governors of the California Community Colleges.

### Enrollment Fee

The enrollment fee is \$46 per unit for all students with or without a Bachelor's degree. The enrollment fee is payable when the student registers. Payment is due upon registration and payments can be made online at [PVC Services](#) or in-person in the College Administrative Services Office.

### California College Promise Grant –CCPG (AKA- (BOGW)

**The California College Promise Grant can offer enrollment fees!** In order to prevent the enrollment fee from denying access to students who have limited financial resources, The California College Promise Grant is a form of CA State aid that waives the enrollment fee for Eligible CA resident students.. The primary form of application for this aid is the FAFSA (Free Application for Federal Student Aid). Eligibility criteria is:

- ◆ California resident, or have an AB540 status as determined by the Admissions office, and
- ◆ Submit either a FAFSA or Dream Act Application annually.
- ◆ Sustain a GPA of 2.0 or higher
- ◆ a student or student's family is low-income; Receiving funds from Temporary Assistance for Needy Families (TANF), Supplemental Security Income (SSI) or General Assistance/ General Relief (GA/GR). Or if the student is dependent, such funds are the sole source of income for the family.
- ◆ if you do not qualify by either of the previously mentioned methods and you have received your Student Aid Report (SAR), you may be eligible.

### Tuition

California residents are charged an enrollment fee and do not pay tuition.

Non-residents (not including those under Gest Agreement) enrolling for credit classes at Palo Verde College will be charged tuition plus enrollment fees, which is due and payable upon registration.

### California residents:

Units.....\$46 per unit

### Arizona and Nevada Residents (Per Guest Agreement) Western Undergraduate Exchange fee, Effective January 1, 2023.

Units.....\$69.00 per unit (or 1.5 times the current California Resident per Unit fee).

### All other non-residents:

Non-resident fee                      \$414 per unit  
+ state enrollment fee                \$46 per unit

### California Nonresidents Tuition Exemption (AB 540/DREAM

**ACT)** Any student, other than one with United States Citizenship and Immigration Services (USCIS) nonimmigrant visa status (see exception below for students who have been granted T or U visa

status), who meets all of the following requirements, shall be exempt from paying nonresident tuition at the California Community Colleges, the University of California, and the California State University (all public colleges and universities in California) (Please visit our website for more information).

### Military Tuition Exemptions

Regulations allow for exceptions from payment of non-resident tuition for some active and discharged members of the military and their dependents. f Members of the armed forces (and dependents thereof) stationed in California, (except for those assigned for educational purposes) are entitled to resident classification only for the purpose of determining the amount of tuition and fees. (Ed code 68074 and 68075). Resident classification for purposes of determining the amount of tuition and fees includes eligibility for California Promise Grant (CCPG). Qualifying veterans (and dependents thereof) living in California, are entitled to resident classification only for the purposes of waiving the nonresident tuition fee (EC section 68075.5(c)). Contact the campus veteran's representative to see if you qualify.

### Enrollment Fee Refunds

When requested by a student, on appropriate form, a full refund of the enrollment fees shall be made for the class he/she drops during the first ten (10) days of classes in the regular semester. No refunds shall be made after the first ten (10) days of classes in each semester unless the program change is the result of action by the District to cancel or reschedule a course that directly impacts the student's program. Workshops, one-day courses, and courses offered in short sections are fully refundable if the student withdraws before the class begins.

### Tuition Refunds

When requested by a non-resident student, refunds for official reduction in courses or a complete official withdrawal shall be made according to the following schedule:

First 3 weeks of semester . . .    75%  
4th and 5th weeks . . . . .    50%

No refunds will be made after the fifth week of each regular semester unless the program change is a result of action by the District to cancel or reschedule a class.

### Limitations on Enrollment

The Palo Verde Community College District has a curriculum policy regarding prerequisites and corequisites that limits enrollment in courses for students who do not meet the prerequisite or corequisite requirements. For purposes of this policy the following definitions apply:

- A. **"Prerequisite"** means a condition of enrollment that a student is required to meet in order to demonstrate current readiness for enrollment in a course or educational program.
- B. **"Corequisite"** means a condition of enrollment consisting





# GENERAL INFORMATION

## Limitations on Enrollment

Please refer to the course description listed in the college catalog in our website ([Palo Verde College](http://www.paloverde.edu) at [www.paloverde.edu](http://www.paloverde.edu)) to determine specific enrollment requirements. Students who do not satisfy the requirements will not be permitted to enroll in the course, unless they are approved through the challenge process. See a counselor for further information.

Students will be enrolled in the course pending the outcome of the process. If the challenge is denied, students will be administratively withdrawn from the course, all fees will be refunded, and no drop charges will be made.

NOTE: Students must pass the prerequisite course with a grade of “C” or better.

## Attendance - First Meeting

Courses with low enrollment may be canceled after the first class meeting. This makes it extremely important that you and your classmates be officially enrolled in and attend the first meeting of your courses. Course outlines, grading procedures, instructor's expectations, assignments, etc. are normally covered. Get off on the right foot. Be there!

## Attendance - In General

A student in a California public community college is expected to attend all sessions of each course. It is the student's responsibility to contact instructors regarding any absences. The acceptance of an excuse for an absence other than illness or official leave of absence is at the discretion of the individual instructor. The acceptance of an excuse due to illness or strictly unavoidable circumstances may be excused if the cause is explained to the instructor. Any absence, excused or otherwise, in no way relieves the student of the responsibility for completing the work of the course to the satisfaction of the instructor.

## Withdrawal From Courses/College

Any student leaving Palo Verde College at any time after registration must formally withdraw from the College through Student Services. Withdrawal from courses is the responsibility of the student by submitting a Student Schedule Change to their counselor. Failure to submit the completed form will result in a failing grade for each course. Please refer to college catalog for additional information.

## Late Registration

Students should realize that even though there is some time after courses begin, enrolling late makes it increasingly more difficult to successfully complete the course with each missed class meeting. Additionally, course selection may be extremely limited.

## Graduation and Certificates of Achievement

If a student plans to graduate or receive a certificate, they must apply for an evaluation of their records prior to the last official day of registration of the last term they will attend.

## Release of Student Information

Palo Verde College adheres to the policies of the Family Educational Rights and Privacy Act (FERPA) while establishing and maintaining student records. Although the college applies the provisions of FERPA in a strict manner, the law allows the college to release student directory information. Palo Verde College, based on FERPA regulations, designates as directory information the following: name, address, phone number, dates of attendance, major field of study, awards/honor lists/degrees received, class schedule, and most recent institution attended. Students have the opportunity to request that their directory information be maintained as confidential. In completing the admission application, or continuing student form, students are provided this opportunity. Please refer to college catalog for additional information.

## Academic Policies, Procedures & Regulations

All students are responsible to familiarize themselves with the policies, procedures, and regulations of Palo Verde College. The college catalog clearly describes such things as the limits on unit load, minimum unit requirements, English requirements, required laboratories, course prerequisites, refund policies, probation, and dismissal policies. Palo Verde College staff are available to help students meet graduation requirements. However, each student is ultimately responsible for his/her program of study.

## Disclaimer

The College reserves the right to change any provision or requirement when such change will serve the interest of the College and its students. The College further reserves the right to ask a student to withdraw when it considers such action appropriate.

Graduation is not guaranteed within any time frame. The Schedule of Courses is not a contract. The College assumes no liability for clerical errors made in production of the schedule.

While every effort is made to publish accurate course listings, changes may become necessary. The College regrets the inconvenience to students when changes are made, however, when circumstances warrant, the college reserves the right to:

- ◆ cancel courses with insufficient enrollment;
- ◆ change course days and times to meet the majority of student needs;
- ◆ close a course to additional enrollment;
- ◆ change a staff assignment.

Added, canceled, and revised courses will be reflected in PVC-Services located on the college website at [www.paloverde.edu](http://www.paloverde.edu). Students should refer to PVC-Services whenever scheduling classes.



## Guide To Palo Verde College Student Success

*For Priority Registration consideration, Steps 2 & 3 must be completed no later than the last day of each Priority Registration period.*



### Step 1 \_\_\_\_\_

APPLY online at [www.paloverde.edu](http://www.paloverde.edu)

Applicant will be assigned a Student ID via email.  
Submit **official** college transcripts to Admissions & Records.



### Step 2 \_\_\_\_\_

**ORIENTATION** (face-to-face or online at [www.paloverde.edu](http://www.paloverde.edu)). Take a copy of the Orientation quiz or this form with a signature when you **meet with a Counselor (Step 3)**. To schedule an appointment with a counselor: Main campus students call **760.921.5500**; Needles Center students call **760.326.5033**.

### Step 3 \_\_\_\_\_

Meet with a **COUNSELOR**

Bring copy of official/unofficial high school or college transcripts. Discuss **PLACEMENT** (Eng/Math) options, select classes, complete a **Student Education Plan**, and identify academic and career plans and goals. Schedule an appointment: Main campus students call **760.921.5500**; Needles Center students call **760.326.5033**.

### Step 4 \_\_\_\_\_

Apply for **FINANCIAL AID**

Apply online at [fafsa.ed.gov](http://fafsa.ed.gov). Palo Verde College School Code: **001259**. Financial Aid is available for all qualified applicants. To learn more, schedule an appointment to speak with a Financial Aid representative by calling **760.921.5553**.

### Step 5 \_\_\_\_\_

**REGISTER** for classes online at [www.paloverde.edu](http://www.paloverde.edu) using the Student Planning/Registration button located in the **FUTURE STUDENTS** section. Enter your User Name and Password where prompted and select Student Planning to add/drop courses and/or plan future courses.

### Step 6 \_\_\_\_\_

Download **EVERBRIDGE**

*(Available in the Apple Store or Android Play)*

Be alerted to any emergencies on campus with the Everbridge app. The app is **FREE** and available in Google Play and Apple Store.



**NOTE:** Check your email regularly for messages and important information from Palo Verde College departments regarding registration, Financial Aid, upcoming events, and more.



# IMPORTANT DATES ~~~~SPRING 2025

## PALO VERDE COLLEGE 2024-2025 ACADEMIC YEAR Spring 2025 – Calendar

Open.....	Online Orientation
October 02, 2024.....	New Student Orientation - 10:00 a.m. - Needles
October 08, 2024.....	New Student Orientation – 10:00 a.m. – Main Campus
October 21 – 25, 2024.....	EOPS, DSPS, Veteran’s, CalWorks, Student Parents & Foster Youth, Rising Scholars Priority Registration
October 26 – 31, 2024.....	New & Continuing student Priority Registration – New students that have completed orientation and educational plans & continuing students in good academic standing with fewer than 100 units.
Nov.01, 2024 – Jan 17, 2025 .....	*Open Registration
Dec. 23, 2024 – Jan 02, 2025.....	Christmas Break—Campus Closed
January 07, 2025 .....	New Student Orientation - 10:00 a.m. – Main Campus
January 08, 2025 .....	*Needles Orientation, 10:00 a.m.
January 09, 2025 .....	New Student Orientation – 5:30 p.m. – Main Campus
January 10, 2025 .....	*Last day to Petition - Co/Prerequisite Challenge Form
January 13, 2025 .....	Classes Begin
January 15, 2025 .....	*Needles Make-Up Orientation, 4:00 p.m.
January 17, 2025 .....	Last Day to Register for Classes
January 20, 2025 .....	Martin Luther King, Jr. Day—Campus Closed
January 23, 2025 .....	Make-up New Student Orientation – 5:30 p.m. – Main Campus
January 24, 2025 .....	Last Day for Enrollment Fee Refund
January 24, 2025 .....	Flex Day
January 31, 2025 .....	Last Day to Withdraw without ‘W’ on your transcript
February 14, 2025 .....	Lincoln Day—Campus Closed
February 17, 2025 .....	Washington Day—Campus Closed
March 06, 2025 .....	Last Day to Petition to Graduate (First Thursday in March)
March 10 – 14, 2025 .....	Spring Break – No Classes
May 02, 2025 .....	Last Day to Withdraw - “W” grade will post on your transcript
May 26, 2025 .....	Memorial Day—Campus Closed
May 27 – 29, 2025 .....	Finals week
May 29, 2025 .....	Last Day to Elect P/NP Grading Option
May 29, 2025 .....	Last Day of Classes
May 31, 2025 .....	Graduation/Institute Day

\*Orientation is **mandatory** for New Students



# ACADEMIC CALENDAR FOR SPRING 2025

## PALO VERDE COMMUNITY COLLEGE DISTRICT ACADEMIC CALENDAR SPRING 2025

DAYS OF INSTRUCTION	wk	MON	TUES	WED	THUR	FRI	wk	DESCRIPTION
<b>JANUARY 2025</b>				<b>1</b>	<b>2</b>	<b>3</b>		December 23 - January 2 / Winter Break
		6	7	8	9	10		January 13- Classes Begin
	1	13 >	14	15	16	17		January 17-- Flex Day/Last day to register
	2	20X	21	22	23	24		January 20 - Dr. Martin Luther King Jr. Day
	3	27	28	29	30	31		January 24--Last Day for a Refund
								Jan 31-- Last day to W/D without "W" grade
<b>14 DAYS OF INSTRUCTION</b>								
<b>FEBRUARY</b>	4	<b>3</b>	4	5	6	7		February 3-- Census
	5	<b>10</b>	11	12	13	14X		February 14 - Lincoln Day
	6	<b>17X</b>	18	19	20	21		February 17- President's Day
	7	24	25	26	27	28		
<b>18 DAYS OF INSTRUCTION</b>								
<b>MARCH</b>	8	3	4	5	<b>6</b>	7		March 6--Last day to Petition to Graduate
		10(+)	11(+)	12^	13^	14^		March 11-14-Spring Break for faculty & Students
	9	17	18	19	20	21		March 21- End of 9th Week
	10	24	25	26	27	28		
	11	31						
<b>16 DAYS OF INSTRUCTION</b>								
<b>APRIL</b>			1	2	3	4		
	12	7	8	9	10	11		
	13	14	15	16	17	18		
	14	21	22	23	24	25		
	15	28	29	30				
<b>22 DAYS OF INSTRUCTION</b>								
<b>MAY</b>					1	2		May 2--Last Day to W/D with "W" grade
	16	5	6	7	8	9		May 26- Memorial Day
	17	12	13	14	15	16		May 27-May 30-- Finals Week
	18	19	20	21	22	23		May 30- Last Day of Classes
	19	26X	27+	2+	29+	[30]	31*	May 30.-- Last day to Elect P/NP grade
<b>21 DAYS OF INSTRUCTION</b>								
<b>JUNE 2025</b>								May 31- Graduation Day/Institute Day
		2	3	4	5	6		June 9- Summer Session
		9 >	10	11	12	13		June 12- Last Day to Register / Refund
		16	17	18	19X	20		June 13- Last day to W/D without "W" grade
		23	24	25	26	27		June 16- Census
		30						June 19- Juneteenth
<b>TOTAL DAYS OF INSTRUCTION (SPRING): 91</b>								
DAYS OF INSTRUCTION								DESCRIPTION
<b>JULY 2025</b>			<b>1</b>	<b>2</b>	<b>3X</b>	<b>4</b>		July 3 - Independence Day Observed
		7	8	9	10	11		July 9- Last Day to W/D with "W" grade
		14	15	16	17	[18]		July 18- Summer Session Ends
		21	22	23	24	25		
		28	29	30	31			
<i>Summer Session</i>								
X = HOLIDAY FOR ALL		+ = FINALS WEEK		> = INSTRUCTION BEGINS			f = FLEX DAYS FOR INSTRUCTORS	
^ = HOLIDAY FOR CLASSIFIED				[ ] = LAST DAY OF CLASSES			* = INSTITUTE DAY	
				☉ = REG / GRADE DATES			CENSUS DAY	



# SCHEDULE OF CLASSES— SPRING 2025

## ACCOUNTING

<u>Section</u>	<u>Class Title</u>	<u>Units</u>	<u>Days/Req.</u>	<u>Hours</u>	<u>Instructor</u>	<u>Room</u>
<b>CORRESPONDENCE CLASSES</b>						
ACC 100-03	♦ Basic Accounting	4	♦ ARRANGE	72 HOURS	Martinez, P.	
ACC 101-01	♦ Principles of Accounting I	4	♦ ARRANGE	72 HOURS	Nelson, D.	
ACC 102-01	♦ Principles of Accounting I	4	♦ ARRANGE	72 HOURS	Martinez, P.	

## ALCOHOL AND DRUG STUDIES

### **CORRESPONDENCE CLASSES**

ADS 101-01	♦ Introduction to Addiction Studies	3	♦ ARRANGE	54 HOURS	Granillo, C.	
ADS 101-02	♦ Introduction to Addiction Studies	3	♦ ARRANGE	54 HOURS	Cahill, M.	
ADS 101-03	♦ Introduction to Addiction Studies	3	♦ ARRANGE	54 HOURS	Todd, Z.	
ADS 101-04	♦ Introduction to Addiction Studies	3	♦ ARRANGE	54 HOURS	Sullivan, L.	
ADS 101-05	♦ Introduction to Addiction Studies	3	♦ ARRANGE	54 HOURS	Todd, Z.	
ADS 102 -01	♦ Pharmacology and Physiological Effects of Addiction	3	♦ ARRANGE	54 HOURS	Orenstein, A.	
ADS 102 -02	♦ Pharmacology and Physiological Effects of Addiction	3	♦ ARRANGE	54 HOURS	Orenstein, A.	
ADS 102 -03	♦ Pharmacology and Physiological Effects of Addiction	3	♦ ARRANGE	54 HOURS	Singh, E.	
ADS 103-02	♦ Case Management & Documentation	3	♦ ARRANGE	54 HOURS	Todd, Z.	
ADS 103-03	♦ Case Management & Documentation	3	♦ ARRANGE	54 HOURS	Orenstein, A.	
ADS 104-01	♦ Addiction Prevention Education and Outreach/ Referral	3	♦ ARRANGE	54 HOURS	Singh, E.	
ADS 104-02	♦ Addiction Prevention Education and Outreach/ Referral	3	♦ ARRANGE	54 HOURS	Singh, E.	

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# SCHEDULE OF CLASSES— SPRING 2025

## ALCOHOL AND DRUG STUDIES

<u>Section</u>	<u>Class Title</u>	<u>Units</u>	<u>Days/Req.</u>	<u>Hours</u>	<u>Instructor</u>	<u>Room</u>
<b>CORRESPONDENCE CLASSES</b>						
ADS 105-01	♦Co-occurring disorders and Chemical Dependency	3	♦ ARRANGE	54 HOURS	Cahill, M.	
ADS 105-02	♦Co-occurring disorders and Chemical Dependency	3	♦ ARRANGE	54 HOURS	Cahill, M.	
ADS 106-01	♦Counseling Intervention	3	♦ ARRANGE	54 HOURS	Alvarez, A.	
ADS 107-01	♦Group Counseling	3	♦ ARRANGE	54 HOURS	Loureiro, S.	
ADS 107-02	♦Group Counseling	3	♦ ARRANGE	54 HOURS	Loureiro, S.	
ADS 108-01	♦Family Dynamics of Addictions	3	♦ ARRANGE	54 HOURS	Granillo, C.	
ADS 108-02	♦Family Dynamics of Addictions	3	♦ ARRANGE	54 HOURS	Lopez, M.	
ADS 108-03	♦Family Dynamics of Addictions	3	♦ ARRANGE	54 HOURS	Lopez, M.	
ADS 109-01	♦Substance Abuse In Special Population	3	♦ ARRANGE	54 HOURS	Sullivan, L.	
ADS 109-02	♦Substance Abuse In Special Population	3	♦ ARRANGE	54 HOURS	Sullivan, L.	
ADS 110-01	♦Introduction to Human Services	3	♦ ARRANGE	54 HOURS	Lopez, M.	
ADS 111-02	♦Law and Ethics in Alcohol and Drug Studies	3	♦ ARRANGE	54 HOURS	Granillo, C.	
ADS 111-03	♦Law and Ethics in Alcohol and Drug Studies	3	♦ ARRANGE	54 HOURS	Granillo, C.	
ADS 151-01	♦Practicum For Alcohol and Drug Studies II	3	♦ ARRANGE	154 HOURS	Alvarez, A.	
ADS 151-02	♦Practicum For Alcohol and Drug Studies II	3	♦ ARRANGE	154 HOURS	Alvarez, A.	

## ANTHROPOLOGY

### **CORRESPONDENCE CLASSES**

ANT 100-03	♦ Intro to Biological Anthropology	3	♦ARRANGE	54 HOURS	Faux-Campbell, J.	
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# SCHEDULE OF CLASSES— SPRING 2025

## ANTHROPOLOGY

<u>Section</u>	<u>Class Title</u>	<u>Units</u>	<u>Days/Req.</u>	<u>Hours</u>	<u>Instructor</u>	<u>Room</u>
<b>CORRESPONDENCE CLASSES</b>						
ANT 100-04	♦ Intro to Biological Anthropology	3	♦ARRANGE	54 HOURS	Shepard, M.	
ANT 100-05	♦ Intro to Biological Anthropology	3	♦ARRANGE	54 HOURS	Fabian, M.	
ANT 100-06	♦ Intro to Biological Anthropology	3	♦ARRANGE	54 HOURS	Fabian, M.	
ANT 101-01	♦Cultural Anthropology	3	♦ ARRANGE	54 HOURS	Faux-Campbell, J.	
ANT 101-02	♦Cultural Anthropology	3	♦ ARRANGE	54 HOURS	Shepard, M.	
ANT 101-03	♦Cultural Anthropology	3	♦ ARRANGE	54 HOURS	Cranley, S.	
ANT 101-04	♦Cultural Anthropology	3	♦ ARRANGE	54 HOURS	Godfrey, J.	
ANT 102-01	-Aztecs, Maya & Their Predecessors	3	ARRANGE	54 HOURS	Anderson, D.	
ANT 102-02	-Aztecs, Maya & Their Predecessors	3	ARRANGE	54 HOURS	Anderson, D.	
ANT 107-03	-Magic, Witchcraft & Religion	3	ARRANGE	54 HOURS	Cranley, S.	
ANT 201-01	- Intro to Archaeology	3	ARRANGE	54 HOURS	Faux-Campbell, J.	
ANT 201-02	- Intro to Archaeology	3	ARRANGE	54 HOURS	Anderson D.	

## ART

### **CORRESPONDENCE CLASSES**

ART 101-01	♦ Introduction to Art	3	♦ ARRANGE	54 HOURS	Kramer, L.	
ART 101-02	♦ Introduction to Art	3	♦ ARRANGE	54 HOURS	Kramer, L.	
ART 101-03	♦ Introduction to Art	3	♦ ARRANGE	54 HOURS	Elledge, B.	
ART 101-04	♦ Introduction to Art	3	♦ ARRANGE	54 HOURS	Elledge, B.	
ART 101-05	♦ Introduction to Art	3	♦ ARRANGE	54 HOURS	Elledge, B.	

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# SCHEDULE OF CLASSES— SPRING 2025

## ART

<u>Section</u>	<u>Class Title</u>	<u>Units</u>	<u>Days/Req.</u>	<u>Hours</u>	<u>Instructor</u>	<u>Room</u>
<b>CORRESPONDENCE CLASSES</b>						
ART 110-03	♦Survey of Western Art from Pre-historic through the Middle Ages	3	♦ ARRANGE	54 HOURS	Sloman, J.	
ART 111-01	♦Art History and Appreciation II	3	♦ ARRANGE	54 HOURS	Kramer, L.	
ART 125-01	-Basic Drawing and Composition	3	ARRANGE	108 HOURS	Kramer, L.	

## AMERICAN SIGN LANGUAGE

### **CORRESPONDENCE CLASSES**

ASL-131-05	-American Sign Language I	3	ARRANGE	54 HOURS	Hemphill, K.	
ASL 131-06	-American Sign Language I	3	ARRANGE	54 HOURS	Lopez, J.	
ASL 131-07	-American Sign Language I	3	ARRANGE	54 HOURS	Minkler, J.	
ASL 131-08	-American Sign Language I	3	ARRANGE	54 HOURS	Lopez, J.	
ASL 131-09	-American Sign Language I	3	ARRANGE	54 HOURS	Henderson, J.	
ASL 132-03	♦American Sign Language II	3	♦ ARRANGE	54 HOURS	Lopez-Roedel, R.	
ASL 132-04	♦American Sign Language II	3	♦ ARRANGE	54 HOURS	Minkler, J.	
ASL 132-05	♦American Sign Language II	3	♦ ARRANGE	54 HOURS	Hemphill, K.	
ASL 132-06	♦American Sign Language II	3	♦ ARRANGE	54 HOURS	Hemphill, K.	
ASL 132-09	♦American Sign Language II	3	♦ ARRANGE	54 HOURS	Henderson, J.	

## ASTRONOMY

### **CORRESPONDENCE CLASSES**

AST 101-01	♦Introductory Astronomy	3	♦ARRANGE	54 HOURS	Patel, N.	
AST 101-02	♦Introductory Astronomy	3	♦ARRANGE	54 HOURS	Patel, N.	
AST 101-03	♦Introductory Astronomy	3	♦ARRANGE	54 HOURS	Patel, N.	

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# SCHEDULE OF CLASSES— SPRING 2025

## ASTRONOMY

<u>Section</u>	<u>Class Title</u>	<u>Units</u>	<u>Days/Req.</u>	<u>Hours</u>	<u>Instructor</u>	<u>Room</u>
<b>CORRESPONDENCE CLASSES</b>						
AST 110-01	♦Astronomy: Beyond the Solar System	4	♦ARRANGE	108 HOURS	Patel, N.	

## BIOLOGY

### **CORRESPONDENCE CLASSES**

BIO 100-02	♦ Introduction to Biology	4	♦ ARRANGE	72 HOURS	Velickovska, V.	(-0- ZTC)
BIO 100-03	♦ Introduction to Biology	4	♦ ARRANGE	72 HOURS	Martinez, J.	(-0- ZTC)
BIO 100-04	♦ Introduction to Biology	4	♦ ARRANGE	72 HOURS	Martinez, J.	
BIO 100-05	♦ Introduction to Biology	4	♦ ARRANGE	72 HOURS	Bram, J.	
BIO 100-06	♦ Introduction to Biology	4	♦ ARRANGE	72 HOURS	Bram, J.	
BIO 100-07	♦ Introduction to Biology	4	♦ ARRANGE	72 HOURS	Osayande, S.	(-0- ZTC)
BIO 100-08	♦ Introduction to Biology	4	♦ ARRANGE	72 HOURS	Thomas, M.	(-0- ZTC)
BIO 100-09	♦ Introduction to Biology	4	♦ ARRANGE	72 HOURS	Osayande, S.	(-0- ZTC)

## BUSINESS

### **CORRESPONDENCE CLASSES**

BUS 101-03	-Introduction to Business	3	ARRANGE	54 HOURS	Thelen, A.	
BUS 101-04	-Introduction to Business	3	ARRANGE	54 HOURS	Rivas, I.	
BUS 101-05	-Introduction to Business	3	ARRANGE	54 HOURS	Nelson, D.	
BUS 105-01	-Business Mathematics	3	ARRANGE	54 HOURS	Thiebaut, B.	
BUS 105-02	-Business Mathematics	3	ARRANGE	54 HOURS	Thiebaut, B.	
BUS 115-02	♦ Small Business Finance	3	♦ARRANGE	54 HOURS	Thiebaut, B.	

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# SCHEDULE OF CLASSES— SPRING 2025

## **BUSINESS**

<b><u>Section</u></b>	<b><u>Class Title</u></b>	<b><u>Units</u></b>	<b><u>Days/Req.</u></b>	<b><u>Hours</u></b>	<b><u>Instructor</u></b>	<b><u>Room</u></b>
<b>CORRESPONDENCE CLASSES</b>						
BUS 115-03	♦ Small Business Finance	3	♦ARRANGE	54 HOURS	Jessop-Watkins, L.	
BUS 115-04	♦ Small Business Finance	3	♦ARRANGE	54 HOURS	Jessop-Watkins, L.	
BUS 135-01	-Business Law	3	ARRANGE	54 HOURS	Martinez, P.	
BUS 135-02	-Business Law	3	ARRANGE	54 HOURS	Martinez, P.	
BUS 202-01	♦Business Communication	3	♦ARRANGE	54 HOURS	Jessop-Watkins, L.	
BUS 202-02	♦Business Communication	3	♦ARRANGE	54 HOURS	Mann, C.	
BUS 206-01	- Marketing	3	ARRANGE	54 HOURS	Rivas, I.	
BUS 206-02	- Marketing	3	ARRANGE	54 HOURS	Rivas, I.	
BUS 210-01	♦Business Ethics	3	♦ARRANGE	54 HOURS	Martinez, P.	

## **ECONOMICS**

### **CORRESPONDENCE CLASSES**

ECO 105-03	♦Principles of Macroeconomics	3	♦ ARRANGE	54 HOURS	Thelen, A.	
ECO 105-04	♦Principles of Macroeconomics	3	♦ ARRANGE	54 HOURS	Thelen, A.	
ECO 105-05	♦Principles of Macroeconomics	3	♦ ARRANGE	54 HOURS	Moussatche, S.	
ECO 105-06	♦Principles of Macroeconomics	3	♦ ARRANGE	54 HOURS	Moussatche, S.	
ECO 106-02	♦Principles of Microeconomics	3	♦ ARRANGE	54 HOURS	Thelen, A.	
ECO 106-03	♦Principles of Microeconomics	3	♦ ARRANGE	54 HOURS	Thelen, A.	
ECO 106-04	♦Principles of Microeconomics	3	♦ ARRANGE	54 HOURS	Moussatche, S.	

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# SCHEDULE OF CLASSES— SPRING 2025

## ENGLISH

<u>Section</u>	<u>Class Title</u>	<u>Units</u>	<u>Days/Req.</u>	<u>Hours</u>	<u>Instructor</u>	<u>Room</u>
<b>CORRESPONDENCE CLASSES</b>						
ENG 100-06	♦College Composition	4	♦ARRANGE	72 HOURS	Castillo, R.	
ENG 100-07	♦College Composition	4	♦ARRANGE	72 HOURS	Missakian, I.	
ENG 100-08	♦College Composition	4	♦ARRANGE	72 HOURS	Elliott, K.	
ENG 100-09	♦College Composition	4	♦ARRANGE	72 HOURS	Beirne, B.	
ENG 100-10	♦College Composition	4	♦ARRANGE	72 HOURS	Elliott, K.	
ENG 100-11	♦College Composition	4	♦ARRANGE	72 HOURS	Beirne, B.	
ENG 100-12	♦College Composition	4	♦ARRANGE	72 HOURS	Beirne, B.	
ENG 100-13	♦College Composition	4	♦ARRANGE	72 HOURS	Castillo, R.	
ENG 100-14	♦College Composition	4	♦ARRANGE	72 HOURS	Green, V.	
ENG 100-15	♦College Composition	4	♦ARRANGE	72 HOURS	Brown, TM	
ENG 100-16	♦College Composition	4	♦ARRANGE	72 HOURS	Gray, F.	
ENG 100-17	♦College Composition	4	♦ARRANGE	72 HOURS	Parsons, J.	
ENG 100-18	♦College Composition	4	♦ARRANGE	72 HOURS	Hanline, T.	
ENG 100-19	♦College Composition	4	♦ARRANGE	72 HOURS	Rand, S.	
ENG 100-20	♦College Composition	4	♦ARRANGE	72 HOURS	Panto, D.	
ENG 102-01	♦Composition & Introduction to Literature	3	♦ARRANGE	54 HOURS	Beirne, B.	

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# SCHEDULE OF CLASSES— SPRING 2025

## ENGLISH

<u>Section</u>	<u>Class Title</u>	<u>Units</u>	<u>Days/Req.</u>	<u>Hours</u>	<u>Instructor</u>	<u>Room</u>
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### CORRESPONDENCE CLASSES

ENG 103-05	♦Critical Thinking and English Composition	3	♦ARRANGE	54 HOURS	Castillo, R.	
ENG 103-06	♦Critical Thinking and English Composition	3	♦ARRANGE	54 HOURS	Missakian, I.	
ENG 103-07	♦Critical Thinking and English Composition	3	♦ARRANGE	54 HOURS	Green, V.	
ENG 140-01	♦Survey of American Literature II	3	♦ARRANGE	54 HOURS	Beirne, B.	

## ETHNIC STUDIES

### CORRESPONDENCE CLASSES

ETH 101-03	♦ Introduction to Ethnic Studies	3	♦ARRANGE	54 HOURS	Bolin, T.	
ETH 101-04	♦ Introduction to Ethnic Studies	3	♦ARRANGE	54 HOURS	Bolin, T.	

## GENERAL STUDIES

### CORRESPONDENCE CLASSES

GES 115-05	-The Master Student	3	ARRANGE	54 HOURS	Lujano, L.	
GES 115-06	-The Master Student	3	ARRANGE	54 HOURS	Silva, D.	
GES 115-07	-The Master Student	3	ARRANGE	54 HOURS	Garrett, J.	
GES 115-08	-The Master Student	3	ARRANGE	54 HOURS	Silva, D.	
GES 115-09	-The Master Student	3	ARRANGE	54 HOURS	Lujano, L.	
GES 115-10	-The Master Student	3	ARRANGE	54 HOURS	Breaux, K.	
GES 115-11	-The Master Student	3	ARRANGE	54 HOURS	Lujano, L.	
GES 115-12	-The Master Student	3	ARRANGE	54 HOURS	Silva, D.	

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# SCHEDULE OF CLASSES— SPRING 2025

## GEOGRAPHY

### Section

### Class Title

### Units

### Days/Req.

### Hours

### Instructor

### Room

#### CORRESPONDENCE CLASSES

GGR 101-02	♦ Physical Geography	4	♦ARRANGE	72 HOURS	Thelen, A.J.
GGR 102-02	♦ Physical Geography Lab	1	♦ARRANGE	54 HOURS	Thelen, A.J.

## GEOLOGY

#### CORRESPONDENCE CLASSES

GEL 105-01	-Natural Disasters	4	ARRANGE	72 HOURS	Malloch, H.
GEL 106-01	♦ Natural Hazards and Disasters-Laboratory	1	♦ARRANGE	54 HOURS	Malloch, H.

## HEALTH EDUCATION

#### CORRESPONDENCE CLASSES

HEA 140-03	-Health Education	3	ARRANGE	54 HOURS	Snider, G.
HEA 140-04	-Health Education	3	ARRANGE	54 HOURS	Lucas, D.
HEA 140-05	-Health Education	3	ARRANGE	54 HOURS	Peterson, T.
HEA 140-06	-Health Education	3	ARRANGE	54 HOURS	Lucas, D.
HEA 140-07	-Health Education	3	ARRANGE	54 HOURS	Peterson, T.

## HISTORY

#### CORRESPONDENCE CLASSES

HIS 115-02	-Current Events	3	ARRANGE	54 HOURS	Jones, T.
HIS 120-02	-World Civilization II	3	ARRANGE	54 HOURS	Jones, T.
HIS 120-03	-World Civilization II	3	ARRANGE	54 HOURS	Jones, T.
HIS 120-04	-World Civilization II	3	ARRANGE	54 HOURS	Hoyt, A.

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# SCHEDULE OF CLASSES— SPRING 2025

## **HISTORY**

<b><u>Section</u></b>	<b><u>Class Title</u></b>	<b><u>Units</u></b>	<b><u>Days/Req.</u></b>	<b><u>Hours</u></b>	<b><u>Instructor</u></b>	<b><u>Room</u></b>
<b>CORRESPONDENCE CLASSES</b>						
HIS 125-02	-California History	3	ARRANGE	54 HOURS	Jones, T.	
HIS 125-03	-California History	3	ARRANGE	54 HOURS	Hoyt, A.	
HIS 125-04	-California History	3	ARRANGE	54 HOURS	Banda, J.	
HIS 140-03	-American History II	3	ARRANGE	54 HOURS	Jones, T.	
HIS 140-04	-American History II	3	ARRANGE	54 HOURS	Hoyt, A.	
HIS 140-08	-American History II	3	ARRANGE	54 HOURS	Blakeley, K.	

## **KINESIOLOGY**

### **CORRESPONDENCE CLASSES**

KIN 100-01	-Intro. To Kinesiology	3	ARRANGE	54 HOURS	Snider, G.	
KIN 100-02	-Intro. To Kinesiology	3	ARRANGE	54 HOURS	Snider, G.	

## **MANAGEMENT**

### **CORRESPONDENCE CLASSES**

MAN 105-01	-Principles of Management & Organizations	3	ARRANGE	54 HOURS	Barajas, A.	
MAN 105-02	-Principles of Management & Organizations	3	ARRANGE	54 HOURS	Chabba, K.	
MAN 105-03	-Principles of Management & Organizations	3	ARRANGE	54 HOURS	Chabba, K.	
MAN 106-01	-Personnel Management	3	ARRANGE	54 HOURS	Parker, J.	
MAN 106-02	-Personnel Management	3	ARRANGE	54 HOURS	Parker, J.	

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# SCHEDULE OF CLASSES— SPRING 2025

## MANAGEMENT

<u>Section</u>	<u>Class Title</u>	<u>Units</u>	<u>Days/Req.</u>	<u>Hours</u>	<u>Instructor</u>	<u>Room</u>
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### CORRESPONDENCE CLASSES

MAN 106-03	-Personnel Management	3	ARRANGE	54 HOURS	TBA	
MAN 107-01	-Small Business Management	3	ARRANGE	54 HOURS	Barajas, A.	
MAN 107-02	-Small Business Management	3	ARRANGE	54 HOURS	Barajas, A.	
MAN 145- 01	-Organizational Behaviors	3	ARRANGE	54 HOURS	Mann, C.	
MAN 145- 02	-Organizational Behaviors	3	ARRANGE	54 HOURS	Mann, C.	
MAN 145- 03	-Organizational Behaviors	3	ARRANGE	54 HOURS	Parker, J.	

## MATHEMATICS

### CORRESPONDENCE CLASSES

MAT 106-04	♦ Statistics	4	♦ ARRANGE	72 HOURS	Nguyen, T.	
MAT 106-05	♦ Statistics	4	♦ ARRANGE	72 HOURS	Shibalovich, P.	
MAT 106-06	♦ Statistics	4	♦ ARRANGE	72 HOURS	Nguyen, T.	
MAT 108-02	♦ Liberal Arts Mathematics	3	♦ ARRANGE	54 HOURS	Raman, B.	
MAT 108-03	♦ Liberal Arts Mathematics	3	♦ ARRANGE	54 HOURS	Raman, B.	
MAT 110-02	♦ College Algebra	4	♦ ARRANGE	72 HOURS	Raman, B.	
MAT 110-03	♦ College Algebra	4	♦ ARRANGE	72 HOURS	Shibalovich, P.	
MAT 110-04	♦ College Algebra	4	♦ ARRANGE	72 HOURS	Nguyen, T.	
MAT 110-05	♦ College Algebra	4	♦ ARRANGE	72 HOURS	Shibalovich, P.	
MAT 110-06	♦ College Algebra	4	♦ ARRANGE	72 HOURS	Nguyen, T.	
MAT 130-01	♦ Finite Mathematics	3	♦ ARRANGE	54 HOURS	TBA	

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# SCHEDULE OF CLASSES— SPRING 2025

## **NURSING & NURSING SCIENCE CLINICAL**

<b><u>Section</u></b>	<b><u>Class Title</u></b>	<b><u>Units</u></b>	<b><u>Days/Req.</u></b>	<b><u>Hours</u></b>	<b><u>Instructor</u></b>	<b><u>Room</u></b>
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### **CORRESPONDENCE CLASSES**

NUR 102-03	-Intro. To Anatomy and Physiology for Allied Health	3	ARRANGE	54 HOURS	Bartnik, J.	
NSC 128-03	-Medical Terminology	3	ARRANGE	54 HOURS	Cortazar, R.	

## **PHILOSOPHY**

### **CORRESPONDENCE CLASSES**

PHI 100-01	◆Introduction To Philosophy	3	◆ ARRANGE	54 HOURS	Robertson, R.	
PHI 100-02	◆Introduction To Philosophy	3	◆ ARRANGE	54 HOURS	Cook, D.	
PHI 100-03	◆Introduction To Philosophy	3	◆ ARRANGE	54 HOURS	Cook, D.	
PHI 120-01	◆ Introduction To Ethics	3	◆ ARRANGE	54 HOURS	Robertson, R.	

## **PHYSICAL EDUCATION**

### **CORRESPONDENCE CLASSES**

PHE 180-01	-Sports Psychology	3	ARRANGE	54 HOURS	Snider, G	
PHE 180-02	-Sports Psychology	3	ARRANGE	54 HOURS	Snider, G	

## **PHYSICS**

### **CORRESPONDENCE CLASSES**

PHY 100-01	◆Physics Concepts	3	◆ARRANGE	54 HOURS	Raman, B.	
PHY 100-02	◆Physics Concepts	3	◆ARRANGE	54 HOURS	Raman, B.	

## **POLITICAL SCIENCE**

### **CORRESPONDENCE CLASSES**

POS 145-03	-American Political Institutions	3	ARRANGE	54 HOURS	Rabi, M.	
POS 145-04	-American Political Institutions	3	ARRANGE	54 HOURS	Rabi, M.	



# SCHEDULE OF CLASSES— SPRING 2025

## **PSYCHOLOGY**

<b><u>Section</u></b>	<b><u>Class Title</u></b>	<b><u>Units</u></b>	<b><u>Days/Req.</u></b>	<b><u>Hours</u></b>	<b><u>Instructor</u></b>	<b><u>Room</u></b>
<b>CORRESPONDENCE CLASSES</b>						
PSY 101-04	- General Psychology	3	ARRANGE	54 HOURS	Manjarrez, L.	
PSY 101-05	- General Psychology	3	ARRANGE	54 HOURS	TBA	
PSY 101-06	- General Psychology	3	ARRANGE	54 HOURS	Alsobrook, R.	
PSY 101-07	- General Psychology	3	ARRANGE	54 HOURS	Alsobrook, R.	
PSY 101-08	- General Psychology	3	ARRANGE	54 HOURS	Herrera, E.	
PSY 101-09	- General Psychology	3	ARRANGE	54 HOURS	Herrera, E.	
PSY 110-01	-Personal & Social Adjustment I	3	ARRANGE	54 HOURS	Manjarrez, L.	
PSY 110-02	-Personal & Social Adjustment I	3	ARRANGE	54 HOURS	TBA	
PSY 115-01	- Human Sexuality	3	ARRANGE	54 HOURS	Dieu, K.	
PSY 201-04	-Lifespan Development	3	ARRANGE	54 HOURS	Redwine, S.	
PSY 201-05	-Lifespan Development	3	ARRANGE	54 HOURS	Redwine, S.	
PSY 210-01	♦ Abnormal Psychology	3	♦ARRANGE	54 HOURS	Dieu, K.	
PSY 215-02	♦ Social Psychology	3	♦ARRANGE	54 HOURS	Redwine, S.	
PSY 215-03	♦ Social Psychology	3	♦ARRANGE	54 HOURS	Redwine, S.	
PSY 220-03	♦ Counseling & Interviewing	3	♦ARRANGE	54 HOURS	Dieu, K.	
PSY 220-04	♦ Counseling & Interviewing	3	♦ARRANGE	54 HOURS	Alsobrook, R.	
PSY 220-05	♦ Counseling & Interviewing	3	♦ARRANGE	54 HOURS	Herrera, E.	
PSY 220-06	♦ Counseling & Interviewing	3	♦ARRANGE	54 HOURS	TBA	

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# SCHEDULE OF CLASSES— SPRING 2025

## **SOCIOLOGY**

<b><u>Section</u></b>	<b><u>Class Title</u></b>	<b><u>Units</u></b>	<b><u>Days/Req.</u></b>	<b><u>Hours</u></b>	<b><u>Instructor</u></b>	<b><u>Room</u></b>
<b>CORRESPONDENCE CLASSES</b>						
SOC 101-02	♦Introduction to Sociology	3	♦ARRANGE	54 HOURS	Granillo, C.	
SOC 101-03	♦Introduction to Sociology	3	♦ARRANGE	54 HOURS	Granillo, C.	
SOC 101-04	♦Introduction to Sociology	3	♦ARRANGE	54 HOURS	TBA	
SOC 115-01	-Introduction to Chicano/a Studies	3	ARRANGE	54 HOURS	Lopez-Roedel, R.	
SOC 120-01	♦Research Methods in Sociology	3	♦ARRANGE	54 HOURS	Bolin, T.	

## **SPANISH**

### **CORRESPONDENCE CLASSES**

SPA 101-03	-Elementary Spanish I	5	ARRANGE	90 HOURS	Medina, C.	
SPA 101-04	-Elementary Spanish I	5	ARRANGE	90 HOURS	Medina, C.	
SPA 101-05	-Elementary Spanish I	5	ARRANGE	90 HOURS	Medina, C.	
SPA 101-06	-Elementary Spanish I	5	ARRANGE	90 HOURS	Quezada, D.	
SPA 101-07	-Elementary Spanish I	5	ARRANGE	90 HOURS	TBA	
SPA 102-01	♦ Elementary Spanish II	5	♦ ARRANGE	90 HOURS	Velasco, K.	

## **SPEECH**

### **CORRESPONDENCE CLASSES**

SPE-101-04	-Introduction to Speech	3	ARRANGE	54 HOURS	Montenegro, D.	
SPE-101-05	-Introduction to Speech	3	ARRANGE	54 HOURS	Montenegro, D.	
SPE 105-02	♦ Introduction to Intercultural Communication	3	ARRANGE	54 HOURS	Sperling, J.	
SPE 105-03	♦ Introduction to Intercultural Communication	3	ARRANGE	54 HOURS	Montenegro, D.	



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